

## Rules for Comal80 Working Groups

### RULES

Governing the Activities of the  
Comal80  
Standardisation and Development Groups.

Copenhagen,  
February 28, 1983.

1. At the Comal80 Seminar in Copenhagen Denmark, on the 28th of February 1983, it was decided to create two working groups for Comal80. The groups are to be known as the Comal80 Standardisation Group and the Comal80 Development Group.

#### 1 The Comal80 Standardisation Group

2. The Comal80 Standardisation Group is responsible for the stabilisation and standardisation of Comal80.
3. The Standardisation group consists of Manufacturers or Developers who are responsible for the development and marketing of their individual Comal80 systems. In addition the chairman of the Comal80 Development Group is deemed to be a member of the Standardisation group.
4. The Standardisation Group is headed by a chairman who is to be elected by the Group. Those eligible for election as chairman are :
  - (i) Members of the Standardisation Group.
  - (ii) Members of the Development Group.If the chairman elected is not a member of the Standardisation Group the chairman is considered to be appointed a member of the Comal80 Standardisation Group.
5. The Standardisation Group may invite potential manufacturers or developers of systems or compilers to join its meetings as observers.
6. The Standardisation Group may decide to recognise new manufacturers or developers and to offer such manufacturers or developers membership of the Standardisation Group.
7. If a manufacturer or developer is no longer marketing such a product the Standardisation Group may decide to remove such a manufacturer or developer from the Standardisation Group.

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8. Individual members of the Comal80 Development Group may attend meetings of the Standardisation Group as observers.
9. Each manufacturer or developer which is a member of the Standardisation Group can appoint one staff member as their representative. A substitute may be nominated by any representative before each meeting.
10. Each member of the Standardisation Group has one vote.  
Observers have no votes.
11. Decisions to change the present rules of the Standardisation Group or to admit new manufacturers or developers as members of the Standardisation Group have to be supported by 4/5 (rounded up) of the existing members and by all of the members present at the meeting. (NOTE : 4/5 rounded up means that a motion is passed if it is supported by 8 out of 10, 8 out of 9, 7 out of 8, 6 out of 7, 5 out of 6, or 4 out of 5. With less than five members a unanimous vote is required.) Such proposals must be forwarded to the members of the Standardisation Group not later than two months before the meeting at which they are to be considered.
12. Other decisions made by the Standardisation Group are to be supported by a simple majority of the existing members and by 4/5 (rounded up) of those members present at the meeting. (Absence)
13. Proposals for decision must be forwarded to the members of the Standardisation Group not later than one month before the meeting, or alternatively the proposals must be notified one month in advance and the details forwarded to the members of the Development Group. *and voting*
14. A meeting of the Standardisation Group may decide to take a vote by postal ballot. In the case of such a postal ballot all members are considered present.
15. Minutes of meetings are to be circulated within 3 weeks of each meeting. Any corrections to the minutes should be sent to the secretary of the Standardisation Group within a further 3 weeks.
16. Meetings will normally be held every six months, unless 4/5 (rounded up) of the Standardisation Group vote to change this.

## 2 The Comal80 Development Group

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17. the Comal80 Development Group is to serve as a Technical Committee for the Standardisation Group . The group is responsible for producing clarifications to Comal80. The group is also responsible for investigating new language elements to meet the requirements of existing or new markets. Clarifications and proposals for new language elements, once accepted by the Development Group are to be forwarded to the Standardisation Group for final approval.
18. The Development Group consists of Comal80 experts. Members of the Comal80 Standardisation Group are appointed members of the Development Group.
19. The Development Group is headed by a chairman to be nominated by that group and ratified by the Standardisation Group.
20. The Development Group may decide to recognise other Comal80 experts and to offer such experts membership of the Development Group.
21. Each member of the Development Group has one vote. Decisions made by the Development Group must be supported by 2/3 (rounded up) of all those members present at a meeting. Proposals to be decided must be forwarded to the members of the Development Group not later than one month before the meeting.
22. A meeting of the Development Group may decide to take a vote by postal ballot. In the case of such a postal ballot all members are considered present.
23. Minutes of meetings are to be circulated within 3 weeks of each meeting. Any corrections to the minutes should be sent to the secretary of the Development Group within a further 3 weeks.
24. Meetings of the Development Group will normally be held every six months, unless 4/5 of the Standardisation Group vote to change this.